

(The process of Renunciation of Indian citizenship has changed with effect from 21/08/2021) – It is TWO step process. Please find the public notice link for the INSTRUCTIONS TO APPLICANTS/DELARANTS FOR RENUNCIATION OF INDIAN CITIZENSHIP.

https://indiancitizenshiponline.nic.in/Renounce/Documents/Notice/IC_doc_11102021.pdf

STEP – 1 Declaration of Renunciation of Indian Citizenship

Application for Renunciation must be applied online in the Ministry of Home Affairs (Foreigners Division) website. <https://indiancitizenshiponline.nic.in>

The applicant must click on “Declaration of Renunciation of Citizenship under Section 8 of the Act Made by a Citizen of India who is also a Citizen or National of another country”

The renouncer would fill all his/her details and upload relevant documents in above mentioned website, take a print-out and visit the Embassy of India Brussels/Consular Desk in Luxembourg for signing the declaration before the Consular Officer. Appointments may kindly be scheduled for submission of online application form and signing the declaration.

Note 1: Every Minor child (below 18 years) will be part of parent’s application process.

Note 2: Applicants Photo and signature with the relevant documents need to be uploaded.

Note 3: Renunciation fee to be paid online and paid copy confirmation to be attached with the application.

Note 4: A witness (Indian Passport Holder or OCI Card Holder) needs to vouch the correctness of the details of the applicant. It is mentioned in the form where the witness will vouch.

Note 5: Spouse will not be considered as a witness.

Once the application form is submitted online by the applicant, then no further modifications are allowed. Hence applicants are requested to carefully verify the details before submitting the online Application form.

Instructions and details regarding the application can be seen in the website link given below;

<https://indiancitizenshiponline.nic.in/Renounce>

MHA File Number would be generated automatically after the submission of online application and the same will be communicated to the applicant by e-mail. Applicant must keep note of it for tracking the status and refer this file number for any future correspondence.

Applicant will be provided acknowledgement in Form XXIII after his signed application/declaration is successfully uploaded by the Indian Mission/Post.

This may be sent to applicant through e-mail. This declaration can be used to apply for entry Visa.

The decision of the competent authority on declaration of renunciation of Indian citizenship shall be conveyed to the applicant through e-mail by the Embassy.

On acceptance of the declaration by the Competent Authority, a signed Renunciation Certificate (RC) will be issued.

CHECK LIST

The following documents are required to be enclosed with each application:

- (1) Proof of present citizenship (Copy of current Luxembourg and Indian passport and Copy of Identity card of Luxembourg).
- (2) Fill the Miscellaneous form for foreign nationals - Please visit the website

(<https://www.indianembassybrussels.gov.in/pdf/Misc%20service%20%20Form%20for%20foreign%20nationals%20&%20companies.pdf>) to download this form.

(3) Two passport size photographs (size 5.0 cm x 5.0 cm with white background showing front view of face) should be pasted in the Misc. Form.

(4) Photocopies of passports of the applicant (original passport to be shown at the counter). For minor applicants (below 18 years), copies of passports, copies of resident card and marriage certificates of parents are mandatory.

(5) Nationality certificate – Certificat de nationalité (Heimatschein). The Certificate should mention the date from when you received your nationality. Separate certificates of Nationality are required for each family member.

(6) Address proof of Luxembourg i.e. Certificate de Residence from the Commune

(12) Prescribed Fee to paid online while filing the application.

(Additional € 15 Courier charges CASH to be paid at the counter)

STEP - 2

Surrender Certificate

Application must be filled online URL <https://portal3.passportindia.gov.in/Online/index.html>

Applicants Photo and signature with the relevant documents need to be uploaded.

1. Photocopies of the signed declaration of the Renunciation Certificate (RC) and originals to be shown at the counter.

2. Fill the Miscellaneous form for foreign nationals –

<https://www.indianembassybrussels.gov.in/pdf/Misc%20service%20%20Form%20for%20foreign%20nationals%20&%20companies.pdf>

4. The last held Indian passport is to be presented/submitted at the Counter of the Embassy or the consular desk.

5. Two passport size photographs (size 5.0 cm x 5.0 cm with white background showing front view of face). One of the photos is to be pasted on the application form. The remaining photographs should be submitted intact (please DO NOT staple the photos or sign over them).

6. Current Belgian/Luxembourg passport and photocopy

7. Photocopies of passports of the applicant and Marriage certificates (original passports and marriage certificate to be shown at the counter). For minor applicants (below 18 years), copy of birth certificate and copies of passports and marriage certificates of parents are mandatory.

8. Photocopy of the ID Card or Residence Permit in Belgium / Luxembourg. Original id Card / Resident Permit to be shown at the counter.

9. Certificate de Residence Elargi from Luxembourg should be included.

10. Prescribed Fee. **€ 80 + € 2 (ICWF surcharge)**

Note: Children who were part of the parents Renunciation Certificate application will be charged separately for their surrender certificate.

Prescribed Fee. **€ 80 + € 2 (ICWF surcharge)**

(Additional € 15 Courier charges apply but

Courier charges will be waived if the applicant has already paid for RC)

Renunciation and Surrender Certificate for former Indian nationals, who acquired foreign nationality before 01.06.2010) :

1. Application must be filled online URL <https://portal3.passportindia.gov.in/Online/index.html>
2. Fill the Miscellaneous form for foreign nationals - Please visit the website (<https://www.indianembassybrussels.gov.in>) to download this form.
3. The last held Indian passport is to be presented at the Counter of the Embassy.
4. Nationality Certificate indicating exact date of acquisition of foreign nationality from the concerned commune/Ministry of Justice Luxembourg.
5. Three passport size photographs (size 5.0 cm x 5.0 cm with white background showing front view of face). One of the photos is to be pasted on the application form. The remaining photographs should be submitted intact (please DO NOT staple the photos or sign over them).
6. Current Belgian/Luxembourg passport and photocopy
7. Original Indian passport and photocopy of the passport, including endorsements, if any, done by Indian Passport Issuing Authorities.
8. Photocopy of the ID Card or Residence Permit in Belgium / Luxembourg. Original id Card / Resident Permit to be shown at the counter.
9. Prescribed Fee. **€ 80 + € 2 (ICWF surcharge)**
(Additional € 15 Courier charges apply)